

# Livestock Committee Responsibility Sign-up Sheet

## Before Fair

**Update Livestock Handbook** (committee of 3 needed to update the handbook with any changes to the fair book rules or auction)

Dave Henke

Belinda Fox

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**MAQA trainings** (required for all exhibitors that will sell on the auction, including dairy and meat pens of poultry and rabbits)

- ◆ Help teach the modules (2) Otto Oemig
- \_\_\_\_\_

**Organize sheep shearing workshop** (held week before the fair) Held Family

**Organize dairy fitting clinic** (held week before the fair) Peth Family

**Order Livestock tags** (2008- 300 tags, tags must be delivered to the UWEX office by March 1)

Cotterill

**Champion buyers gifts** Last years champion hog, sheep and beef families

Schulz \_\_\_\_\_ Hog

Schulz \_\_\_\_\_ Sheep

Matt Mace \_\_\_\_\_ Beef

**Update champion board** with new pictures and buyers name from 2008 auction

(large display sign in the swine barn) Fox

**Update the auction buyers sign** in the Swine barn with last years buyers

Badtke

**Beef Taggers** (3 people) Chumly Mace Rick Hargrave Duke & Eugene

**Contact Auctioneers** (send a letter to the auctioneers, include meal ticket, document can be obtained from the UWEX office, send letters in early June) Jenkins

**Contact Truckers** (send a letter to the truckers, document can be obtained from the UWEX office, send letters in early June) Hargrave

**Update buyer's paddles** (make extra paddles before the auction and help the clerks at the auction make new paddles for new buyers) \_\_\_\_\_

**Develop Auction Poster** (electronic file is available from the UWEX office of last years poster.

Poster must include a thank you to last years buyers. Extension office will print the poster.

Posters must be printed before the May Livestock Comm. meeting for distribution)

Fleegal

**Send auction invite cards** to last years buyers (list of buyers and addresses available from UWEX. Send 4 weeks prior to fair) Monthey Family

### ***During Fair***

**Setup Beef fence** Show day Chumly & Beef Exhibitors

Auction night Al & Lex Vinz, Dan Wolf

**Organize water for auction buyers** (order bottled water and set up for distribution to the buyers at the auction) Rich Hebbe Family

**Picture area setup** (steers/dairy & swine/sheep) Ginny Wolf & Jacky Berndt

**Organize pictures for exhibitors** (includes: exhibitor sign-up, money collection, photographer, distribution on finished pictures) FOX

**Pick up tables and chairs** from Albrights for meal and auction (need to be at fair grounds by 2pm on Friday, 35 tables, 270 chairs) Tables & Chairs will already be at the fair, youth will need to set them up Friday afternoon.

**Auction Meal** (plan for 350 people):

- ◆ Organize cheese donations with dairy farmers Swanke, Cotterill
- ◆ Milk (15 g. chocolate, 12 g. white) \_\_\_\_\_
- ◆ Food – sign catering contract Berndt
- ◆ Plates/silverware/napkins/cups Berndt
- ◆ Contact Bakery (Pic n Save) for cakes Berndt
- ◆ Table decorations (30 tables) Stenholt
- ◆ Sell/collect tickets: 5:00-6:00 pm Hein/Van Buren  
6-7:30 pm Walz

Organize Overall Showperson Contest (contact judge, order awards, judging sheets, etc.)

Schulz/Fox

Organize the Livestock Lunch on Sunday \_\_\_\_\_

Paint numbers on Sheep and Swine at weigh-in Henke/Walker & Fox

Setup Sale Ring Krentz & Pat Krueger

Adult Showmanship Contest (held Saturday night, work with superintendents to pick animals to use, find an announcer, set-up ring) Schulz/Fox

**POST FAIR**

Thanks you's (write and mail thank you cards for the animal shows and auction, list available from the UWEX) Jim Hebbe & Sandra Eagan